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3 **IDAHO BOARD OF VETERINARY MEDICINE**
4 **COMMITTEE ON HUMANE EUTHANASIA (COHE)**
5

6 **Wednesday April 5, 2017**

7 Conference Rooms A, Idaho State Department of Agriculture
8 2270 Old Penitentiary Road, Boise, Idaho
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10 **12:30 PM. MDT to Conclusion**
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13 **12:35 PM**

14 **Call to Order:** Meeting called to order by Chairperson Dr. Kasper-Sauer.
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16 *In attendance:*

17 Teresa Kasper-Sauer, DVM Chair
18 Jo-Ann Dixon, DVM -**EXCUSED**
19 Tami McReynolds, DVM Member
20 Billy Maupin, DVM Member
21 Sherry Grisham-Cushing, DVM Member
22 Jodie Ellis, BOVM Executive Director- **EXCUSED**
23 Laurie Dart, CVT Member
24 Cindy Hedge, BOVM Office
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27 **1. Approval of October 7, 2016 meeting minutes:** Motion to accept as written by Laurie Dart. Motion
28 seconded by Dr. Grisham-Cushing. Motion approved.
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30 **2. Request from the BOVM Office:** Many of the agencies have been late with
31 applications/payments/exams, etc. for the 2017 annual CET training. The BOVM office asked for more
32 structure and adherence to deadlines. After discussion it was agreed that CET training would be
33 conducted twice a year instead of once a year. Applications to attend spring training in Boise will be due
34 not later than March 1 and training will be conducted during April. Applications for fall training in
35 Pocatello will be due no later than September 1 and training will be conducted in late September or
36 October. The office agreed to remain flexible with emergency situations but exceptions to the deadlines
37 will generally not be granted. The committee also discussed not refunding registration fees for late
38 cancellations since late cancellations actually cost the board office more.
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40 **3. Discussion of 2017 Spring CET training:** Dr. McReynolds states the training for North Idaho will
41 take place on April 19, 2017. She will continue to conduct spring training in North Idaho as needed.
42 Boise will train eight new CETs and recertify nine CETs. Dr. McReynolds agreed to help Dr. Kasper-
43 Sauer with the training. Cindy will proctor the exams.
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45 **4. 2016 CEA inspections:** The committee agreed that the completed inspection reports will be scanned
46 and sent back to the BOVM office via email. Committee members also agreed to attempt to have all
47 inspections completed by late fall.
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5. Review of adjunct manual and CET exam: The committee will consider necessary changes to update the adjunct manual. All references to CETF will be replaced with COHE. Dr. McReynolds agreed to review the controlled substance registration and pre-euthanasia sedation. Dr. Kasper-Sauer will review the record keeping section. Laurie Dart will convert the existing CET training course outline into a flow chart. The BOVM office will review the contact list as well as getting updated information on rabies protocol. All members are encouraged to review and provide suggestions and input to Dr. Kasper-Sauer no later than August 28, 2017. Members of the committee will also rewrite the CET written exam. Dr. Grisham-Cushing will be update the T/F portion, Dr. Kasper-Sauer will update the record keeping portion and Dr. McReynolds will update the dosage scenarios.

6. Fall meeting date: The next COHE meeting will be held on September 27, 2017 via teleconference. Call-in instructions will be provided closer to the meeting date.

ADJOURN 3:40 pm

Teresa Kasper-Sauer, DVM, CETF Chair	Date
Tami McReynolds, DVM, CETF Member	Date
EXCUSED	
Jo-Anne Dixon, DVM, CETF Member	Date
Sherry Grisham-Cushing, DVM, CETF Member	Date
Laurie Dart, CVT, CETF Member	Date
Billy Maupin, DVM, BOVM	Date